Infrastructure Industry Innovation Partnership (i3P)
Collaboration Agreement- Supply Chain & Associate Member

The date of this agreement is valid from the time the terms have been agreed on the portal – by ticking agreement box.

Introduction and Purpose
The Infrastructure Industry Innovation Partnership (i3P) is a Knowledge Transfer Network (KTN) programme that has been established to develop, share and promote innovation across the infrastructure industry and to provide strategic direction for innovation investment. This collaboration agreement sets out the roles and responsibilities within the programme, together with the parameters for managing intellectual property rights and the fee structure associated with i3P membership.

Parties
The agreement is between:

- Knowledge Transfer Network Limited (company no. 8705643) of Suite 218, Business Design Centre, 52 Upper Street, London N1 0QH (**KTN**); and

  Your company (as detailed in the registration form on the i3P Portal)

Definitions

Infrastructure Industry Innovation Partnership (i3P): A membership-based programme designed to promote and develop collaborative innovation across the infrastructure community (members include consultancies, clients and Tier 1 contractor organisations and may extend to SMEs and other organisations as the programme develops).

Strategy Board: Established by KTN to govern i3P and the expenditure of any surplus.
To provide strategy and governance to i3P and to steer the delivery programme. The Board will liaise with other key strategic guiding minds such as BEIS, ICG, CLC, TIP and NIC. The Strategy Board is composed of the 2 co-Chairs of i3P, representatives of members and other selected stakeholders, plus 'non-executives'. (Expected to meet 4 times (minimum) each year).

Delivery Leadership Group (DLG): Established by KTN to oversee the development and delivery of collaborative project activity
To oversee and drive delivery whilst ensuring the integration of all i3P work streams, and full engagement and ownership by all client organisations. This includes collaboration with other industry enabling initiatives such as Project 13. DLG activity will be supported through the Programme Management Office (PMO) function hosted by KTN.(Expected to meet monthly).

Forum*: The i3P Forum is the body with ultimate responsibility for the collective governance of i3P*, the equivalent of a 'shareholders meeting' where the i3P co-chairs present back to i3P member organisations on progress against agreed plans, whilst seeking endorsement and support. This collective meeting is held twice a year and provides the 'voice of the members'.

Portal: a website with URL [http://www.i3p.org.uk/] that catalogues all "shares" and ideas submitted by i3P members, this is the conduit which encourages and allows these members to connect with one another and to share i3P project outcomes & reports.
More about the portal/bullet points

Innovations:
i3P clients identify and set challenges for themselves and their supply chain to collectively collaborate in identifying and delivering solutions.

i3P provides a mechanism for clients (and other members) to co-invest in collaborative innovation projects which provides 'gearing' through the sharing of cost, knowledge, risk, and scarce resources.

Commencement This agreement shall come into effect on the date the T&Cs box was checked on the i3P portal.

KTN Responsibilities
KTN shall manage financial contributions from i3P Client & Supply Chain Investor members to cover the cost of i3P administration.

KTN will establish a Strategy Board to govern i3P and the expenditure of any surplus funding.
The Strategy Board will be made up of representatives as detailed above.
The Chairs of the i3P are as publised on the i3P portal (as listed in table below).
KTN will deliver the secretariat function to the Strategy Board, the Delivery Leadership Group (DLG) and the i3P Forum plus all other administration required to deliver the efficient and effective functioning of i3P.

KTN will host and manage the i3P Portal and support new members to engage with it.
KTN will also suggest areas of interest for industry development based on engagement with the i3P Portal at Strategy Board and Delivery Leadership Group meetings.

Funding

The principle for i3P funding is based on an annual subscription from Client & Supply Chain (Investor) member organisations.

Item \ Categories	Client	Supply Chain (Investor)	Supply Chain	Associate
Strategy Board	All (Senior Director, no delegate)	2-3 Invites	✗	✗
DLG	✓	✓	Invitation (i.e. involved in project)	Invitation (i.e. involved in project / doing research)
Forum	✓	✓	✓	✓
i3P Portal	Full Access + Main Page Logo	Full Access + Main Page Logo	Public Access + Logo on members page	Public Access + Logo on members page
Projects	Lead	Lead	Support	Support
i3P Funding	✓	✓	✗	✗
i3P SME Prog	✓	✓	✓	✓

Intellectual Property Rights

i3P members are responsible for managing any Intellectual Property Rights (IPR) issues relating to ideas that they submit to the i3P Portal. Once an idea has been submitted formally to the i3P, it will by default be considered public and will be shared across the platform (to all i3P members).

It is expected that members appreciate that the i3P value is derived from sharing knowledge and it highly encourages its members to share solutions and knowledge to advance the industry in line with the i3P strategy.

If KTN or an i3P member raises an issue of IPR, the member can discuss with the KTN to have their innovation removed.

Confidentiality

No announcement or other disclosure shall be made regarding the contents of this Agreement or any ancillary matter except as is required by law or by any regulatory authority or where the relevant information is already in the public domain or with the prior written consent of

Governing law

This agreement shall be governed by the laws of England. The parties submit to the exclusive jurisdiction of the courts of England to resolve any dispute arising out of or in connection with this agreement.